

# NCSSA – Tournament Directors Contract

**January 2026**

Tournament Director \_\_\_\_\_ Dates \_\_\_\_\_ Number of teams \_\_\_\_\_

Tournament Location \_\_\_\_\_ Number of Fields \_\_\_\_\_

My affiliation with NCSSA is: NCSSA Team Manager \_\_\_\_\_ NCSSA Member \_\_\_\_\_ Other \_\_\_\_\_

**Per Covid protocol- water provision will be responsibility of individuals and teams**

I Agree To:

1. Follow NCSSA/SSUSA rules of play, including any/all revised rules that may apply.  
Of Special Note: Team Rosters (NCSSA rules 9,10, & 11), Uniforms (SSUSA rule 3.8)
2. Post any variations of these rules on the Flyer and on the Schedules.
3. Make sure restroom facilities are available.
4. Review NCSSA rules with umpires before the start of the tournament and make copies available.
5. Ensure concessions will be available, if not, I will post on tournament flyer or tournament schedule.
6. Contact the manager if his team is 15 years in age difference with proposed opponents for approval.  
Example: (75 vs 60) (65 vs 50), unless in same grouping
7. Have all bracketing approved by the Region Primary Director or another Region Primary Director if I am a Region Primary.
8. Turn in all Tournament results to the proper NCSSA channels within 3 days of tournament completion.
9. Post a flyer as soon as reasonably possible before the tournament which will include location, dates, times, rule variations, any sponsors, time restraints, and any other changes that may influence the tournament.
10. Notify any Board member in the event that there are schedule or discipline issues. Including filing of the incident report that can be found on line.  
Examples: Teams dropping out after the cutoff date, Special accommodations for teams, any altercations between managers and umpires, players and umpires, players and players etc.

Tournament Directors shall refund full entry fees for full tournament cancellation, rainouts and field closures initiated by venue owners. If part of the tournament is canceled, the effected teams shall each be refunded in the following manor:

Tournament fee shall be divided by the number of games scheduled for that team. Then that amount multiplied by number of games cancelled.

Example: \$350/5=\$70, 2 games cancelled: \$140 refund

Teams may have the option to roll over their refunds towards the next tournament hosted by that Tournament Director.

I Understand that non-compliance of NCSSA rules and policies can result in termination of any further awards of tournaments from NCSSA. Please Initial Here: \_\_\_\_\_

**The fee is \$125.00 for each site (insurance-\$100.00 not refundable)  
and \$25.00 for each tournament. (\$150.00 total)**

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**January 2026**

Checks made payable to NCSSA. Contract and fees sent to:

**Rick Bowlby      1121 Decatur Street      Foster City, CA 94404-3607**

Print Name \_\_\_\_\_ Date \_\_\_\_\_

E-Mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell No. \_\_\_\_\_

Contract Must Be Signed for Approval \_\_\_\_\_